

THE HOPE SCOTT TRUST
A Registered Scottish Charity No: SC016262

Music Application Form

Please note that with a view to the protection of your personal information, the Data Protection Act 1998 and the General Data Protection Regulation require us to obtain your consent in relation to the Trust processing your personal information. We would therefore ask that you read the Privacy Notice available from the website before completing this application form.

To consider a grant application, we may process the following information:

- Contact information, such as your name, permanent address, telephone number and email address.
- Individual information such as details of your current and previous relevant activities
- Financial information such as project costs, other sources of income, course fees, or maintenance expenses for your studies and your bank account details for payment of any awards.

If you include any **special categories of personal data** in this application, as detailed in the Privacy Notice then you will need to complete and sign the data consent form at the end of this application and when submitting the completed application you must add a scanned copy of the signed consent form.

If we do not receive a completed consent form with your application and it contains **special categories of data**, we will be unable to assess the application. Having alerted you by email and having reminded you to send the consent form, we will have no other alternative than to delete it.

Your details:

Full Name:

Permanent Home/Business Address (if applicable):

Term time address (if different/applicable):

Mobile No:

Email address:

Date of Birth:

Nationality:

Registered Charity No:

Please indicate your preferred method(s) of contact regarding this application:

Method of contact	Yes	No
By post to your home address		
By telephone to your mobile		
By email to the address given above		

Details of the Application you are submitting:

Please note that the Trust operates a strict no repeats policy and will not consider applications from applicants who have been successful during the last 3 years.

Funding can be requested up to a maximum of £2,000. Applicants should be aware that grants very rarely exceed £2,000 and more commonly are for lesser amounts.

The Money Laundering, Terrorist Financing and Transfer of Funds Regulations 2017

To comply with these regulations, if your application is successful we will require photographic ID of the applicant/payee of the award to verify full name and date of birth. Proof of address under 3 months old will also be required. No payments can be made until this has been received and agreed as satisfactory. Any cheques issued will be issued to the individuals full stated name, not an artist's "stage" name.

Name of Applicant/Orchestra/Music Group/Choir etc:

Amount you are requesting from the Trust: £

Have you applied to this Trust before?

Yes

No

If 'Yes', Were you successful?

Yes

No

Please provide a "Headline" summary of your application (preferably in one sentence):

Please provide a synopsis of the project:

Principal collaborators (please tell us who else will be working on the project with you, and if any of them have received awards from the Hope Scott Trust previously then please include the amount and date of the award):

Purpose of your application:

Please provide:

- 1) A more detailed description of the application.
- 2) Examples of other projects or work that you would like the Trustees to consider. In particular, please include any relevant web links (e.g. to Soundcloud, Youtube, your own website, reviews of prior work etc.).
- 3) A financial breakdown of the project, including other sources of funding you have received or are applying for.
- 4) Your CV and, if you are currently a student or a recent graduate, a reference.

Please insert your further information here, for example, CV, references and web links.

Checklist

Have you enclosed:

- | | |
|---|--------------------------|
| A brief description of the project | <input type="checkbox"/> |
| A synopsis | <input type="checkbox"/> |
| Details of your relationship with Scotland | <input type="checkbox"/> |
| Your place of study | <input type="checkbox"/> |
| Your CV | <input type="checkbox"/> |
| All web links | <input type="checkbox"/> |
| Other relevant material | <input type="checkbox"/> |
| <i>A scanned copy of a signed data consent form (if applicable)</i> | <input type="checkbox"/> |

With the exception of the data consent form, please ensure you send no attachments as all information must be contained within this Application Form or accessible via the web links provided.

Amending your details

If your name, address or other details change, and you want us to update our records, please contact us at the email address on our website.

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Special Categories of Personal Data Consent Form

Please note that with a view to the protection of your personal information, the Data Protection Act 1998 and the General Data Protection Regulation require us to obtain your consent in relation to the Trust processing your personal information. We would therefore ask that you read the Privacy Notice available from the website before completing this consent form.

As you have probably included **special categories of personal data** in your application then you will need to complete this consent form, and email it to us along with the completed application.

If we do not receive a completed consent form with your application and it contains **special categories of data**, we will be unable to assess the application. Having alerted you by email and having reminded you to send the consent form, we will have no other alternative than to delete it.

Your details:

Full Name:

I have read and understood the Hope Scott Trust Privacy Notice and have had the opportunity to ask any questions.

I understand that my consent is voluntary and that I am free to withdraw at any time without giving any reason.

Your consent

I consent to the Hope Scott Trust processing any special categories of my personal data that I may disclose as part of my application form and other communications relating to it.



Print name of applicant _____

Signature of applicant _____

Date of signature _____