



Summer Placement Application Form
(to commence Summer 2024)

Please return your completed form by email to recruitment@murraybeith.co.uk
Closing date: **23 May 2024 at 12pm**

Employment Application	
Applicant Information	
Personal Details	
First Name	
Last Name	
Address	
Phone	
Email*	
* Please provide a personal email address that will be valid up until September 2024	

Secondary Education

Please provide a list of subjects studied with dates, level and grades.

Name of School/College

Dates Attended

Subject

Level

Grade

Further Education	
University	
Degree	
From/to	
Grade/Predicted Grade	
First Year Subjects	Results
Second Year Subjects	Results
Third Year Subjects	Results
Fourth Year Subjects	Results

Work Experience

Please detail your work experience, indicating whether the post was paid or unpaid.

Name of Organisation	Role	Date From	Date To
Paid or unpaid			
Main Duties			
Name of Organisation	Role	Date From	Date To
Paid or unpaid			
Main Duties			

List of other employers

From	To	Organisation	Role and brief description of duties	Paid/Unpaid

Please add more answer boxes if required.

Activities and Interests

Please detail your main extracurricular activities and interests. What do you feel you have contributed to them and learnt from them? Please mention any posts of responsibility. (Maximum 300 words).

Career Choice

If you are interested in a legal placement please detail here what attracts you to this profession generally and to this firm in particular. What differentiates you from other applicants and what you hope to gain from this experience? (Maximum 300 words).

Do you have a preference for any particular fields or areas of law? If so please give details and reasons. (Maximum 300 words).

If you are interested in a non-legal placement, please detail here what area you are interested in and what attracts you to this firm in particular. Please also detail what you hope to gain from this experience and what differentiates you from other applicants. (Maximum 300 words).

If there is anything else you would like to describe in support of your application (e.g. prizes/awards, additional positions of responsibility held etc.) please detail them here. (Maximum 300 words).

If you have any holidays planned between June and September please provide the dates here.	

Data Protection	
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	Y/N
I understand the information provided on this form will be processed by Murray Beith Murray for the purposes of this vacancy and I give my consent to that processing.	

Criminal Offences	
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	Y/N
Have you ever been convicted of a criminal offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974?	

If 'yes' please provide details here	

Right to work in the UK	
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	Y/N
Are you eligible to work in the UK?	

Arrangements for Interview	
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If you are selected for interview, please tell us about any special arrangements you believe we could make to assist you to participate.	

Advertisement	
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How did you find out about this vacancy?	

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release (please note, typed signatures are sufficient).

Signature: _____ Date: _____